

MINUTES  
Cecil Township Board of Supervisors Meeting  
Monday, August 1, 2016  
7:00 PM

**Call to Order:**

The Monday, August 1, 2016, Board of Supervisors' Regular Monthly Meeting was called to order at 7:00 PM by Board Chairman Thomas Casciola.

Members in attendance included:

- Supervisor Thomas Casciola
- Supervisor Eric Sivavec
- Supervisor Elizabeth Cowden
- Supervisor Cindy Fisher
- Supervisor Frank Egizio

In addition:

- Donald A. Gennuso, Township Manager
- Bruce Bosle, Director of Zoning
- Bill Bottorff, Director of Public Works
- Attorney Christopher Voltz, Township Solicitor
- Engineer Dan Deiseroth of The Gateway Engineers

Absent was Chief of Police Shawn F. Bukovinsky

- 46 Township Residents

**CITIZENS' COMMENTS ON AGENDA ITEMS:**

There were no citizens' comments on the agenda items.

**ANNOUNCEMENTS:**

The Cecil Township Historical Society will meet on Wednesday, August 17, 2016, at 7:00 PM in the meeting room of the Cecil Township Municipal Building.

Cecil Township VFC #3 Annual Carnival and Parade - August 1 through August 6, 2016.

Saturday, August 20 beginning at 10 am - Paul Pivac, Sr. Memorial Water Battles at Cecil Township VFC #2 – Station #29, Muse. Public is welcome to attend. There will be food and refreshments for sale. All proceeds benefit the scholarship fund for protective services. This is a fun firefighter tradition in Western Pennsylvania.

At this time, Chairman Casciola also noted that firefighter Paul Pivac, Assistant Chief of Cecil VFC #3, was the recipient of the American Legion PA State Fire Fighter of the Year Award.

Due to the Labor Day holiday, the municipal and tax offices will be closed on Monday, September 5, 2016. Normal business hours will resume at 8:00 am on Tuesday, September 6, 2016.

The regular monthly meeting of the Cecil Township Board of Supervisors will be on Tuesday, September 6, 2016, at 7:00 PM.

**RESOLUTIONS:**

**#141-2016 MOTION AND A SECOND TO APPROVE SUBDIVISION PLAN APPLICATION #2016-0029, WINDSOR WOODS PHASE 4 PLAN OF LOTS. LOCATION: KING EDWARD/SIR ROBERT DRIVES, R-1 ZONING DISTRICT. WINDSOR WOODS, LLC, APPLICANT.**

*Mr. Jim Rumbaugh of Meritage Group presented the information regarding the subdivision plan. Dan Deiseroth reported that the extensive list of comments have been addressed in accordance with the Master Plan.*

*Mr. Rumbaugh noted that the creation of a new intersection in the development will be better and safer.*

**ALL FIVE (5) BOARD MEMBERS IN ATTENDANCE VOTED AYE**

**#142-2016 MOTION AND A SECOND TO APPROVE THE SEWAGE FACILITIES PLANNING MODULE EXEMPTION FOR THE WINDSOR WOODS PRD AND THE DESIGNATED TOWNSHIP OFFICIAL TO SIGN THE DOCUMENTS AND TRANSMIT THE SAME TO THE PA DEP. THE CECIL TOWNSHIP MUNICIPAL AUTHORITY HAS INDICATED THAT SUFFICIENT CAPACITY EXISTS FOR THE DEVELOPMENT.**

*Dan Deiseroth reported this is part of the updated 537 Plan and there is sufficient capacity for the tap-ins.*

**ALL FIVE (5) BOARD MEMBERS IN ATTENDANCE VOTED AYE**

**#143-2016 MOTION AND A SECOND TO APPROVE SUBDIVISION PLAN APPLICATION #2016-0030, DELIERE SUBDIVISION NO. 1. LOCATION: MILLERS RUN ROAD, C-3 ZONING DISTRICT. HMT & ASSOCIATES (KERRY KRIDER, AGENT), APPLICANT.**

*Kerry Krider presented the information regarding the subdivision to the Board.*

**ALL FIVE (5) BOARD MEMBERS IN ATTENDANCE VOTED AYE.**

**#144-2016 MOTION AND A SECOND TO APPROVE THE SITE PLAN APPLICATION #2016-0031, MYLAN CORPORATE HEADQUARTERS, 5 STORY OFFICE BUILDING WITH PEDESTRIAN BRIDGE, SUBJECT TO AN EASEMENT AGREEMENT APPROVED BY THE MUNICIPAL SOLICITOR FOR THE PEDESTRIAN BRIDGE CROSSING MYLAN BOULEVARD. LOCATION: 1000 MYLAN BLVD., SD. MYLAN, INC., APPLICANT.**

*Mr. Chad Stevenson of Mylan presented the information, from a prepared statement, regarding the site plan to the Board. There was discussion regarding the requested waivers. Dan Deiseroth noted the loading docks waivers are typical of those in Southpointe.*

**AT THIS TIME, BRUCE BOSLE INTERJECTED THAT ALL COMMENTS ON THE PLAN HAVE BEEN MET; HOWEVER, A CLEAN LETTER REGARDING THE STORM WATER RETENTION POND NEEDS TO BE ISSUED.**

**AMENDED MOTION AND A SECOND TO APPROVE THE SITE PLAN APPLICATION #2016-0031, MYLAN CORPORATE HEADQUARTERS, 5 STORY OFFICE BUILDING WITH PEDESTRIAN BRIDGE, SUBJECT TO A CLEAN LETTER ON THE STORM WATER RETENTION POND BEING ISSUED AND AN EASEMENT AGREEMENT APPROVED BY THE MUNICIPAL SOLICITOR FOR THE PEDESTRIAN BRIDGE CROSSING MYLAN BOULEVARD. LOCATION: 1000 MYLAN BLVD., SD. MYLAN, INC., APPLICANT.**

**FOUR (4) OF THE FIVE (5) BOARD MEMBERS IN ATTENDANCE VOTED AYE.  
SUPERVISOR FISHER ABSTAINED**

**RESOLUTIONS (continued)**

**#145-2016 MOTION AND A SECOND TO APPROVE THE CONDITIONAL USE REQUEST, APPLICATION #2016-0013 – CROWN CASTLE 199 FT. COMMUNICATION TOWER/COMMUNICATIN FACILITY. LOCATION: 455 HAHN ROAD, R-1 ZONING DISTRICT. CROWN CASTLE, APPLICANT.**

**THREE (3) OF THE FIVE (5) BOARD MEMBERS IN ATTENDANCE VOTED AYE  
SUPERVISORS COWDEN AND FISHER VOTED NO**

**#146-2016 MOTION AND A SECOND TO APPROVE THE SUBDIVISION PLAN, APPLICATION #2016-0016 – CROWN CASTLE 199 FT. COMMUNICATION TOWER. LOCATION: 455 HAHN ROAD. CROWN CASTLE, APPLICANT.**

**THREE (3) OF THE FIVE (5) BOARD MEMBERS IN ATTENDANCE VOTED AYE  
SUPERVISORS COWDEN AND FISHER VOTED NO**

**#147-2016 MOTION AND A SECOND TO APPROVE SITE PLAN/LAND DEVELOPMENT, APPLICATION #2016-0017 – CROWN CASTLE 199 FT. COMMUNICATION TOWER WITH THE CONDITION OF A SIGNED DEVELOPER’S AGREEMENT. LOCATION: 455 HAHN ROAD. CROWN CASTLE, APPLICANT.**

**THREE (3) OF THE FIVE (5) BOARD MEMBERS IN ATTENDANCE VOTED AYE  
SUPERVISORS COWDEN AND FISHER VOTED NO**

**#148-2016 MOTION AND A SECOND TO ACCEPT THE DEDICATION OF LOT 3 IN THE RESERVE AT SOUTHPOINTE PLAN NO. 1 TO CECIL TOWNSHIP BY RCM PA LAND, LLC, SUBJECT TO REVIEW FINAL APPROVAL OF THE DEED BY THE MUNICIPAL SOLICITOR; THE 9.542 ACRE LOT WAS AGREED TO BE DEDICATED TO THE TOWNSHIP BY THE DEVELOPER, THE LOT ADJOINS AND WILL BE AN ADDITION TO THE SOUTHWEST CORNER OF KLINGER PARK.**

**ALL FIVE (5) BOARD MEMBERS IN ATTENDANCE VOTED AYE**

**RESOLUTIONS: (continued)**

**#149-2016 MOTION AND A SECOND ACCEPT THE DEDICATION OF RESERVE DRIVE IN THE RESERVE AT SOUTHPOINTE PLAN NO. 1 AS A TOWNSHIP STREET BY DEED OF DEDICATION AS A TOWNSHIP STREET AS RECOMMENDED BY THE TOWNSHIP ENGINEER SUBJECT TO REVIEW FINAL APPROVAL OF THE DEED BY THE MUNICIPAL SOLICITOR, AND TRANSFER OF DEED OF LOT 3 PER RESOLUTION #148-2016 ABOVE, CONTINGENT UPON THE FOLLOWING:**

- **PROVIDING AS BUILT PLANS AND COMPLETION OF MINOR PUNCH LIST ITEMS OR POSTING OF SECURITY (IN FAVOR OF CECIL TOWNSHIP AND IN A FORM ACCEPTABLE TO THE TOWNSHIP'S SOLICITOR)**
- **GRANTING TO THE TOWNSHIP A RIGHT-OF-WAY (EASEMENT OR FEE), IN A FORM DEEMED ACCEPTABLE BY THE TOWNSHIP SOLICITOR COVERING A PORTION OF RESERVE DRIVE ON THE EAST SIDE OF THE CUL-DE-SAC AS CONSTRUCTED.**
- **THE RIGHT FOR THE TOWNSHIP TO CONNECT TO THE WATERLINE AT THE NORTHERN PROPERTY LINE FOR ANY AND ALL PURPOSES THE TOWNSHIP DEEMS NECESSARY.**
- **THAT THE OWNERS OF THE RESERVE AT SOUTHPOINTE, LLC AND THEIR SUCCESSORS AND ASSIGNS ARE REQUIRED TO MAINTAIN THE EXISTING DETENTION BASIN ON LOT 3 AS REQUIRED BY THEIR POST CONSTRUCTION STORM WATER MANAGEMENT PLAN.**
- **GRANTING THE TOWNSHIP THE RIGHT TO CONNECT TO THE SANITARY SEWER LINE RUNNING PARALLEL THE NORTHERN PROPERTY LINE FOR ANY AND ALL PURPOSES IT DEEMS NECESSARY AND TO INCLUDE AN EASEMENT EXTENDING FROM THE EXISTING EASEMENT TO THE PROPERTY LINE AT THE POINT OF CONNECTION.**

*Resident Andy Schrader spoke from the audience noting that he is part of the Montour Trail Connector Committee and the area of Reserve Drive made room for the Montour Trail*

**ALL FIVE (5) BOARD MEMBERS IN ATTENDANCE VOTED AYE**

**#150-2016 MOTION AND A SECOND TO APPROVE THE PURCHASE OF A NEW PHONE SYSTEM FOR THE MUNICIPAL BUILDING FROM DAVID DAVIS COMMUNICATIONS AT A COST OF \$19,180.**

**ALL FIVE (5) BOARD MEMBERS IN ATTENDANCE VOTED AYE**

**#151-2016 MOTION AND A SECOND TO APPROVE THE BOARD OF SUPERVISORS MINUTES FROM THE TUESDAY, JULY 5, 2016, MONTHLY MEETING.**

**ALL FIVE (5) BOARD MEMBERS IN ATTENDANCE VOTED AYE**

**#152-2016 MOTION AND A SECOND TO APPROVE THE GENERAL FUND INVOICES FROM JULY 1 THROUGH JULY 31, 2016.**

**FOUR (4) OF THE FIVE (5) BOARD MEMBERS IN ATTENDANCE VOTED AYE  
SUPERVISOR COWDEN VOTED NO**

**ADMINISTRATIVE REPORTS:**

- Public Works Director Bill Bottorff recapped the paving projects for the Board and other information in his previously submitted report.
- Engineer Dan Deiseroth:
  - gave an update of the work on Coleman Road to the Board  
Supervisor Egizio inquired as to weight limit signs being posted.  
Mr. Deiseroth noted the signage would be up as soon as the paving is completed.
- Township Solicitor Christopher Voltz noted nothing except what was in his previously submitted report.

**OLD BUSINESS:**

Supervisor Sivavec inquired about:

- An update of a prioritized list for park improvements  
Bill Bottorff noted that he met with a contractor regarding resurfacing of the tennis courts. There was discussion regarding a cost of \$44,000 to resurface and correct the “fall” area on the tennis courts. Additionally, Mr. Bottorff suggested improving the tennis and deck hockey courts with the capital improvement funds.  
Supervisor Cowden requested a detailed list by next month.
- Snap shots of job tasks of the staff  
Don Gennuso addressed his inquiry, noting he was still compiling job tasks.
- The Investigation of two new personnel  
Mr. Gennuso noted he is still gathering job descriptions.
- The microphones  
Don Gennuso addressed his inquiry, noting changes to the system should occur by the end of this week.
- The Speed Humps  
Dan Deiseroth noted he spoke to Mike Haberman of Gateway Engineers and suggested perhaps having Mr. Haberman come in to speak about speed humps. Chairman Casciola asked Mr. Deiseroth to coordinate a workshop.

**OLD BUSINESS: (continued)**

Supervisor Fisher inquired about Watch Children signs

Don Gennuso addressed her inquiry noting there were specific requirements regarding the signs and he is to get her a copy of the requirements.

Supervisor Sivavec inquired about:

- The Poultry & Livestock Ordinance

Chris Voltz addressed his inquiry noting it will be advertised for a September meeting.

- The Fire Alarm Ordinance

Chris Voltz noted that drafts are in progress and he has been working with Mr. Bosle.

It was noted that the Fire Code for Cecil Township is on the agenda for the August 8 Public Hearing.

Supervisor Sivavec inquired about:

- The Knox Boxes

Don Gennuso noted that he has sent the comments off to Mr. Voltz.

**NEW BUSINESS:**

Supervisor Sivavec inquired about Local Service Tax not being paid to Cecil

Don Gennuso noted he will research and give a written explanation.

Supervisor Fisher inquired about the millage rate adjustment.

Don Gennuso noted the County offers an explanation. There was discussion regarding perhaps some simple explanation could be placed on the Township's website. It was noted the last day to request an appeal is August 10 and new tax assessments will be mailed once appeals are done

**CITIZENS' COMMENTS – GENERAL COMMENTS:**

Resident Dave Losko of Montour II addressed Mr. Bottorff noting their previous conversation regarding the alley behind Mr. Losko's residence. Additionally, Mr. Losko inquired as to the course of action of ordinance violations to be addressed by Cecil Township's Code Enforcement Officer. Chairman Casciola addressed his inquiry. Mr. Losko also noted that a fence should be put along the creek.

**ADJOURNMENT:**

With no further business to come before the Board, the meeting was adjourned by Chairman Casciola at 7:59 pm.