

CECIL TOWNSHIP PARK AND RECREATION BOARD MEETING MINUTES  
THURSDAY, JANUARY 7, 2021

IN ATTENDANCE: Board Members:

TELECONFERENCE: Arden Staaf, Marianne Chwala, Barb Russman, Jennifer Andreis Moninger, Wendy Johnson, Dan Ewig, Stephanie Kelly

ABSENT:

Township Representatives: Jacque King

Guests:

Meeting called to order at: 6:43 pm

PUBLIC COMMENT:

AGENDA ITEMS:

I. Introduce and welcome new members - Done

II. Meeting minutes from December 3, 2020 meeting submitted for board approval

1. Motion by: Jen

2. Seconded by: Arden

Passed

III. Re-organization vote

Co-chairs Barb Russman, Wendy Johnson

Vice-Chair Jennifer Andreis Moninger

Secretary Wendy Johnson

Passed

IV. House Decorating contest

b. Barb will get sign design and pricing

V. Due to COVID – not expecting much activity in first quarter as far as actual events. Will start planning Easter Egg Hunt, Fishing Derby and Fall Festival. Theme all activities for the year with Cecil (or some character) as a mascot welcoming people back. Early March

Wendy will verify if public domain or see if Clampett Productions will let us use character.

a. Step 1 = campaign to introduce Cecil

b. How would hunt work? Post pictures of Cecil around the township and see how many are found? Cardboard or hard cardboard pictures?

c. Barb will get cost of just printing as flyers or on cardboard.

d. When?

CECIL TOWNSHIP PARK AND RECREATION BOARD MEETING MINUTES  
THURSDAY, JANUARY 7, 2021

e. Prizes?

VI. Concession Stand

- a. Can't be opened until water and restrooms available
- b. Needs super cleaning as soon as feasible
- c. Marianne and Jen to work on new menu

VII. Our first historical event would be Easter Egg Hunt. – March 27<sup>th</sup> or 28<sup>th</sup>

- a. Hold event in park with social distancing rules
- b. Split groups up by age and assign times for them to come to park  
1-3, 4-5, 6-7, 8-12
- c. Jen will start pricing eggs
- d. Will need to find approved additional parking
- e. Wendy to work on flyer

VIII. How can board members get reimbursed faster for money outlaid

- a. Jacque to see if he can set up a parks petty cash so members can turn in receipt and get reimbursed quickly
- b. Approved users for credit cards need updated

IX. Fishing Derby – After April 4<sup>th</sup>?

- a. Dan will work on getting sponsors, donor
- b. Format
- c. Prizes
- d. Wendy to work on flyer

X. Need approval from BOS but moving forward planning fall festival.

- a. Wendy has all electronic files Jacque had
- b. Arden and Wendy working on vendor list
- c. Barb and Stephanie working on kids events
- d. Jacque to re-write vendor agreement
- e. Wendy working on donor letter

XI. Park Walk Thru – Items from walk thru have been documented and sent to all board members and to Jacque to forward to BOS, Don and Bill. Any feedback?

XII. Jacque King/Bill Bottorff report –

CECIL TOWNSHIP PARK AND RECREATION BOARD MEETING of January 7, 2021 adjourned at 8:51 PM

Reminder: The following events have been cancelled due to the COVID19 pandemic.

1. Easter Egg Hunt (Saturday, April 4, 2020)
2. Fishing Derby (April 18<sup>th</sup>)
3. Touch a Truck Event Details (Saturday, May 16th 11-2)
4. Fall Festival – September 26 & 27 – Canceled by Board of Supervisors
5. Movie Nights
  - i. 6/13 (Saturday) – NOT HELD
  - ii. 7/17 (Friday) - NOT HELD

CECIL TOWNSHIP PARK AND RECREATION BOARD MEETING MINUTES  
 THURSDAY, JANUARY 7, 2021  
 iii. 8/1 (Saturday) - NOT HELD

Results of FB poll taken in November 2018 –for reference with walk thru recommendations

OPTIONS	PARK NAME / #VOTES				TOTALS
	CECIL	LAWRENCE	SOUTHVIEW	HENDERSONVILLE	
More/upgraded play equipment	6	13	16	7	42
Dog Run Area	8	8	9	6	31
Restrooms		7	7	11	25
Water Feature (splash park)	6	5	3	3	17
Concessions/Vending Machines	6	3	1	2	12
Pavilion		7	6		13
Benches		2	9	1	12
Landscaping		3			3
Indoor Kitchen	1			1	2
Bleachers		2			2
Cold food storage	1				1
Pickle Ball Court	1				1
Basketball Court			1		1
<b>TOTAL #VOTES / PARK</b>	<b>29</b>	<b>50</b>	<b>52</b>	<b>31</b>	<b>162</b>

Memo for planning next year’s events.

- a. P&R has \$49,000 in their account prior to November. Next year’s event must also focus on building fund up
- b. Better choices at concession stand
- c. Base charge for kids’ events (i.e. \$5.00 for wrist band for the day)
- d. Also, should we encourage more donations from township businesses organization for some events?