

MINUTES
Cecil Township Board of Supervisors Meeting
Monday, June 6, 2022

Call to Order:

The Monday, June 6, 2022 Board of Supervisors' Regular Monthly Meeting was called to order at 7:00 PM by Board Chairperson Supervisor Cindy Fisher.

Members in attendance included:

- Supervisor Cindy Fisher
- Supervisor Frank Egizio
- Supervisor Tom Casciola
- Supervisor Ron Fleeher
- Supervisor Darlene Barni

In addition:

- Planning Director/Assistant Township Manager Jacque King
- Engineer Dan Deiseroth of The Gateway Engineers
- Attorney Gretchen Moore, Township Solicitor
- Public Works Director Bill Bottorff
- Fire Chief Noel (Mac) McMullen
- 25 Residents in Attendance

Absent were:

- Donald A. Gennuso, Township Manager
- Chief of Police Shawn Bukovinsky

At this time, Board Chairperson Supervisor Cindy Fisher announced the Board Members held an Executive Session prior to the start of this evening's meeting regarding advice on Litigation on the Durbin matter and attorney/client privilege information on the transfer of Township property.

Citizens' Comments:

Comments will be taken at this time for any item to be voted on by the Board that appears on the agenda. General Township comments or questions will be addressed before the close of the meeting. **PLEASE STEP TO THE MICROPHONE AND STATE YOUR NAME AND ADDRESS FOR THE RECORD.**

Resident Candie Wauthier addressed the Board regarding Resolution #128-2022 and inquired if the position was posted. Jacque King addressed her inquiry stating it was on the Township's website from May 4 to June 3.

Additionally, she inquired about Resolution #133-2022 regarding any changes to the Fire Chief Ordinance. Fire Chief McMullen noted that Department may be referred to as Company. Board Chairperson Supervisor Cindy Fisher noted the Ordinance has not yet been advertised or any copies distributed. Solicitor Moore noted the Ordinance is on this evening's agenda be advertised for the next meeting. Ms. Wauthier noted she will ask her questions next month after the Ordinance is advertised.

Citizens' Comments:

Resident Kara Shirdon of 58 North DePaoli Road addressed the Board and inquired if the Ordinance would be available once it is advertised. Board Chairperson Supervisor Cindy Fisher confirmed it would be.

TO CECIL TOWNSHIP RESIDENTS:

The Cecil Township Board of Supervisors will hold their monthly meeting on **Monday, June 6, 2022, at 7:00 pm.** Meeting Agenda will be available on our website www.ceciltownship-pa.gov **prior to the meeting.** This meeting is open to the public.

If you are uncomfortable attending the meeting in person, we will stream the meeting live at 7:00 pm on our YouTube Channel: Cecil Township PA. The meeting agenda will be available prior to the meeting and comments about **agenda items can be made via email:** comments@ceciltownship.com

ANNOUNCEMENTS:

The Cecil Township Parks and Recreation Board will sponsor a **Movie Night** on Saturday, June 11, 2022, at dusk. The featured movie will be "The Lion King". The event is open to the public.

Cecil Township Historical Society will hold their monthly meeting on Wednesday, June 15, 2022 at 7:00 pm in the meeting room of the municipal building.

The Municipal offices will be closed on Monday, July 4, 2022, in observance of the Independence Day holiday. Normal business hours will resume on Tuesday, July 5, 2022, at 8:00 am.

The Board of Supervisors will hold their regular monthly meeting on Tuesday, July 5, 2022, beginning at 7:00 pm in the meeting room of the municipal building.

DISCUSSION ITEMS:

1. Review of the current plan for Burnside Road improvements associated with the McConnell Trails Development

Dan Deiseroth addressed this item noting they are ready to proceed with the improvements to Burnside Road and that Andy Hutchinson of McConnell Trails, LLC was present. Dan had information displayed on the overhead. Mr. Hutchinson noted they are looking to do the work in early July or August while school is out. He estimates the work will take approximately two (2) weeks and he does not anticipate a complete closure of the road. Supervisor Fleeher inquired as to the turning radius of the area. Dan Deiseroth and Mr. Hutchinson addressed his inquiry.

2. Review a requested sidewalk extension from 4600 J. Barry Court to connect to an existing sidewalk in the public right-of-way of J. Barry Court

Dan Deiseroth addressed this item noting this request came in from Horizon Properties and there is a Construction Maintenance Agreement for a small sidewalk extension. Additionally, this item is on this evening's agenda for the Board's consideration.

RESOLUTIONS:

#117-2022 MOTION AND A SECOND TO ENACT ORDINANCE #3-2022 OF THE TOWNSHIP OF CECIL, WASHINGTON COUNTY, VACATING SCHOOL STREET.

Board Chairperson Cindy Fisher noted there was a Public Hearing held earlier this evening regarding this item.

ALL FIVE (5) BOARD MEMBERS IN ATTENDANCE VOTED AYE.

#118-2022 MOTION AND A SECOND TO APPROVE APPLICATION FOR PAYMENT NO. 3 FOR THE WORK COMPLETED TO DATE FOR THE CECIL TOWNSHIP PUBLIC WORKS FACILITY – EARLY SITE PACKAGE PROJECT IN THE AMOUNT OF \$187,344.00 BY STEWART CONTRACTING, INC.

Dan Deiseroth addressed this item noting the project has made good progress and the pond is completed.

ALL FIVE (5) BOARD MEMBERS IN ATTENDANCE VOTED AYE.

RESOLUTIONS: (continued)

#119-2022 MOTION AND A SECOND TO APPROVE THE FULL RELEASE OF THE REMAINING FINANCIAL SECURITY POSTED FOR THE INSTALLATION OF PUBLIC IMPROVEMENTS FOR THE OVERLOOK AT SOUTHPOINTE PHASE 4, IN THE AMOUNT OF \$135,252.59, CONTINGENT UPON AN 18-MONTH MAINTENANCE BOND BEING SUBMITTED FOR \$134,590.35, AND TO ACCEPT THE DEED OF DEDICATION FOR THE STREETS WITHIN THE RIGHT-OF-WAY(S) OF THE OVERLOOK AT SOUTHPOINTE PHASE 4, AS RECOMMENDED BY THE TOWNSHIP ENGINEER.

Dan Deiseroth addressed the next several items noting the HOA will own the storm water management ponds once approved by the DEP and funds have been posted by the Developer for the ponds.

ALL FIVE (5) BOARD MEMBERS IN ATTENDANCE VOTED AYE.

#120-2022 MOTION AND A SECOND TO APPROVE THE FULL RELEASE OF THE REMAINING FINANCIAL SECURITY POSTED FOR THE INSTALLATION OF PUBLIC IMPROVEMENTS FOR THE OVERLOOK AT SOUTHPOINTE PHASE 5, IN THE AMOUNT OF \$207,551.25, CONTINGENT UPON AN 18-MONTH MAINTENANCE BOND BEING SUBMITTED FOR \$161,354.10, AND TO ACCEPT THE DEED OF DEDICATION FOR THE STREETS WITHIN THE RIGHT-OF-WAYS(S) OF THE OVERLOOK AT SOUTHPOINTE PHASE 5, AS RECOMMENDED BY THE TOWNSHIP ENGINEER.

ALL FIVE (5) BOARD MEMBERS IN ATTENDANCE VOTED AYE.

#121-2022 MOTION AND A SECOND TO APPROVE THE FULL RELEASE OF THE REMAINING FINANCIAL SECURITY POSTED FOR THE INSTALLATION OF PUBLIC IMPROVEMENTS FOR THE OVERLOOK AT SOUTHPOINTE PHASE 6, IN THE AMOUNT OF \$150,349.35, CONTINGENT UPON AN 18-MONTH MAINTENANCE BOND BEING SUBMITTED FOR \$150,349.35, AND TO ACCEPT THE DEED OF DEDICATION FOR THE STREETS WITHIN THE RIGHT-OF-WAY(S) OF THE OVERLOOK AT SOUTHPOINTE PHASE 6, AS RECOMMENDED BY THE TOWNSHIP ENGINEER.

It was noted there is no monies being released; just a conversion.

ALL FIVE (5) BOARD MEMBERS IN ATTENDANCE VOTED AYE.

#122-2022 MOTION AND A SECOND TO APPROVE THE FULL RELEASE OF THE REMAINING FINANCIAL SECURITY POSTED FOR THE INSTALLATION OF PUBLIC IMPROVEMENTS FOR THE OVERLOOK AT SOUTHPOINTE PHASE 7, IN THE AMOUNT OF \$55,058.30, CONTINGENT UPON AN 18-MONTH MAINTENANCE BOND BEING SUBMITTED FOR \$47,149.95, AND TO ACCEPT THE DEED OF DEDICATION FOR THE STREETS WITHIN THE RIGHT-OF-WAYS(S) OF THE OVERLOOK AT SOUTHPOINTE PHASE 7, AS RECOMMENDED BY THE TOWNSHIP ENGINEER.

ALL FIVE (5) BOARD MEMBERS IN ATTENDANCE VOTED AYE.

#123-2022 MOTION AND A SECOND TO APPROVE PAY APPLICATION NO. 2 AND FINAL IN THE AMOUNT OF \$14,090.74 TO SLUSARCZYK EXCAVATING, INC. FOR WORK COMPLETED ON COLEMAN ROAD RETAINING WALL PROJECT.

Dan Deiseroth noted a 2-year Maintenance Bond has been submitted and the project was completed under budget.

ALL FIVE (5) BOARD MEMBERS IN ATTENDANCE VOTED AYE.

RESOLUTIONS: (continued)

#124-2022 MOTION AND A SECOND TO APPROVE PAY APPLICATION NO. 4 AND FINAL IN THE AMOUNT OF \$55,902.82 TO YOUNGBLOOD PAVING, INC. FOR WORK COMPLETED ON CONTRACT A – 2021 PAVEMENT MAINTENANCE PROGRAM.

Supervisor Egizio inquired about additional work that needed to be done. Engineer Joe Sites addressed his inquiry noting there was no additional cost to the Township for the additional work.

ALL FIVE (5) BOARD MEMBERS IN ATTENDANCE VOTED AYE.

#125-2022 MOTION AND A SECOND TO AWARD THE CECIL PARK PARKING LOT RESURFACING PROJECT TO T. A. ROBINSON ASPHALT PAVING IN THE AMOUNT OF \$121,188.50.

Dan Deiseroth noted there were a total of seven (7) bids received.

ALL FIVE (5) BOARD MEMBERS IN ATTENDANCE VOTED AYE.

#126-2022 MOTION AND A SECOND TO APPROVE THE EXECUTION OF AN INSTALLATION AND MAINTENANCE AGREEMENT FOR A SIDEWALK INSTALLATION FROM 4600 J. BARRY COURT TO THE EXISTING SIDEWALK IN THE J. BARRY COURT RIGHT-OF-WAY.

ALL FIVE (5) BOARD MEMBERS IN ATTENDANCE VOTED AYE.

#127-2022 MOTION AND A SECOND TO ADOPT WASHINGTON COUNTY 2022 HAZARD VULNERABILITY ASSESSMENT AND MITIGATION PLAN UPDATE.

Fire Chief McMullen addressed this item and explained: The Hazard Mitigation plan outlines the process for identifying natural and manmade hazards to our community. We should adopt this plan through Washington County to be eligible for any post hazard incident funds from the state and federal level. Cecil Township will work with the Washington Co. Department of Public Safety in the event of any major hazards or incidents in our community.

ALL FIVE (5) BOARD MEMBERS IN ATTENDANCE VOTED AYE.

#128-2022 MOTION AND A SECOND TO APPROVE THE HIRING OF MADDOX TRUSCHEL AS A PART-TIME SEASONAL PARK EMPLOYEE FOR 2022 AT AN HOURLY RATE OF \$15/HOUR.

There was discussion regarding the advertising of this position. Supervisor Barni inquired as to the possibility of advertising in the Observer-Reporter. Board Chairperson Supervisor Cindy Fisher and Jacque King addressed her inquiry noting it is ineffective cost wise to publish in the newspaper. Additionally, Mr. King added that summer help is hard to find. Supervisor Barni inquired as to the possibility of starting up a Facebook page for the Township. Board Chairperson Supervisor Fisher noted the Board can discuss it at the end of the meeting.

ALL FIVE (5) BOARD MEMBERS IN ATTENDANCE VOTED AYE.

RESOLUTIONS: (continued)

#129-2022 MOTION AND A SECOND TO AUTHORIZE THE TOWNSHIP MANAGER TO AWARD HAHN ROAD TREE REMOVAL PROJECT TO THE LOWEST RESPONSIBLE QUOTATION, NOT TO EXCEED \$15,500.

Bill Bottorff noted there are ten (10) mature cherry trees that need to be removed and he is waiting for two other prices to come in. There was a change in that the property owner originally was going to keep the lumber but now they wish for it to be removed.

ALL FIVE (5) BOARD MEMBERS IN ATTENDANCE VOTED AYE.

#130-2022 BY A GENERAL CONCENSUS OF THE BOARD SET TUESDAY, JULY 5, 2022, AT 6:00 PM AS A DATE AND TIME FOR A PUBLIC HEARING REGARDING CONDITIONAL USE APPLICATION #2022-0014, FOR THE CONSTRUCTION OF A NEW COMMUNICATION TOWER. LOCATION: 162 COUNTY LINE ROAD, R-1 LOW DENSITY RESIDENTIAL ZONING DISTRICT. APPLICANT: ELEVATED PROPERTIES, LLC/AT&T/VERIZON WIRELESS. THE PLANNING COMMISSION REVIEWED THIS APPLICATION ON MAY 19, 2022.

#131-2022 MOTION AND A SECOND TO APPROVE UPDATING THE CECIL TOWNSHIP “eCODE” THROUGH GENERAL CODE, NOT TO EXCEED \$12,995.

Jacque King addressed this item to the Board.

ALL FIVE (5) BOARD MEMBERS IN ATTENDANCE VOTED AYE.

#132-2022 MOTION AND A SECOND TO AUTHORIZE THE DiCENZO PERSONNEL SPECIALISTS ON BEHALF OF THE DEPARTMENT OF LABOR AND INDUSTRY – OFFICE OF VOCATION REHABILITATION – TO PROVIDE CANON McMILLAN STUDENTS FOR SUMMER PROJECTS FROM JUNE 20 THROUGH AUGUST 12, 2022.

Jacque King addressed this item to the Board and explained the program noting it is for four (4) students for thirty-five (35) hours per week and it is no cost to the Township; the Department of Labor will pay the students.

ALL FIVE (5) BOARD MEMBERS IN ATTENDANCE VOTED AYE.

#133-2022 MOTION AND A SECOND TO AUTHORIZE ADVERTISING THE FIRE CHIEF ORDINANCE WITH AN INTENT TO VOTE AT THE JULY 2022 MEETING.

Board Chairperson Supervisor Cindy Fisher noted once advertised, the document will be posted on the website. At this time, she requested a Roll Call vote from the Board:

Supervisor Barni YES

Supervisor Casciola YES

Supervisor Fisher YES

Supervisor Fleeher YES

Supervisor Egizio YES

MOTION PASSED WITH ALL FIVE (5) BOARD MEMBERS IN ATTENDANCE VOTED AYE.

RESOLUTIONS: (continued)

**#134-2022 MOTION AND A SECOND TO APPROVE THE BOARD OF SUPERVISORS MINUTES FROM THE MONDAY, MAY 2, 2022, REGULAR MONTHLY MEETING.
ALL FIVE (5) BOARD MEMBERS IN ATTENDANCE VOTED AYE.**

**#135-2022 MOTION AND A SECOND TO APPROVE THE GENERAL FUND INVOICES FROM MAY 1 THROUGH MAY 31, 2022.
ALL FIVE (5) BOARD MEMBERS IN ATTENDANCE VOTED AYE.**

DISCUSSION ITEM:

DISCUSS THE COUNTY'S PLANS FOR LOCAL MAGISTRATE OFFICES

At this time Board Chairperson Supervisor Fisher referenced the plans to close the Magistrate's Office in Peters Township and rumored about Cecil Township's Magistrate's Office being moved to utilize the office in Peters Township. She listed all the reasons why this change would be a hardship on Cecil Township and on the Cecil Township Police Department. She listed all the entities that are against this proposed plan and requested that a Letter of Opposition to the plan be sent by the Board.

Attorney Sean Logue, Solicitor for Charleroi Borough, addressed the Board and supplied information regarding the plan put out a couple of weeks ago by the Washington County Court Administrator regarding the planned closure of the Peters Township Magistrate's Office. Mr. Logue noted the original plan was not to merge the two offices but to close the office in Peters Township and have all business conducted at the Cecil Township office on Millers Run Road. The current proposed plan is to move the business to the Peters Township office. Mr. Logue noted there is a comment period for the new proposal that closes June 21 and comments can be sent to the Washington County Court Administrator's Office. Additionally, Mr. Logue noted the President Judge received correspondence from the PA State Supreme Court that noted the criteria that must be followed in order to come up with a Comprehensive Plan and one of the criteria was to consult with the existing Magisterial District Judges; the Judges were not consulted, they were presented with the plan.

By a general consensus of the Board, a letter will be sent by Solicitor Moore

DISCUSS A TOWNSHIP FACEBOOK PAGE

Board Chairperson Supervisor Fisher referenced a previous Township Facebook page. She recommended, as suggested by Supervisor Barni, a Facebook page with no comments.

By a general consensus of a majority of the Board, a Township Facebook page will be set up by Jacque King for informational purposes only and no comments.

At this time, Supervisor Casciola addressed the Board regarding a correction to the Future Land Use Map for the 2019 Comprehensive Plan from the recent Workshop Session that was held on Monday, May 23, 2022. He referenced a previous map supplied by Gateway Engineers on March 19, 2019 noting that the map still depicted the Gilmore area as commercial and the area around Tim Checca property as industrial. At a previous work session, Checcas and many neighbors from the Village of Gilmore insisted the area be left residential. The majority of the Board agreed it made sense and agreed to leave it residential.

Supervisor Barni commended Supervisor Egizio on the professional job he did running the Comprehensive Plan Workshop.

Supervisor Fleeher acknowledged the employees in the Public Works Department and the valuable work they do that saves the Township money. He added the numerous repairs they did in the park. Public Works Director Bill Bottorff noted there is a very talented mix of men. Supervisor Egizio inquired as to the status of the stage in the park. Bill Bottorff responded to his inquiry and also elaborated on some of the other repairs they are making and/or working on.

Supervisor Fisher commended and thanked SouthBridge EMS and Cecil Township Police Department for their quick response to her residence for an anaphylactic emergency that her son was experiencing.

Supervisor Barni addressed Bill Bottorff and inquired about the addition to the concession stand. Mr. Bottorff addressed her inquiry and explained their plans for the addition.

CITIZENS' GENERAL COMMENTS AND QUESTIONS:

Resident Kara Shirdon of 58 North DePaoli Road addressed the Board about comments on Facebook pertaining the Animal Ordinance regarding horses, cows, sheep or similar animals. Additionally, she inquired as to what and where comments can be sent regarding the local magistrate office. Board Chairperson Supervisor Fisher stated the information will be on the website. Ms. Shirdon also inquired about the lane situation on SR50 from PennDOT. Supervisor Fisher indicated she has not had any update and will follow up with Don Gennuso when he returns and also with PA State Rep. Jason Ortity. Ms. Shirdon inquired if the Workshop on the Comprehensive Plan was recorded. Jacque King confirmed it was; it was noted that it is on the Township's website.

CITIZENS' GENERAL COMMENTS AND QUESTIONS: (continued)

Resident Greg Hall of 310 Slatemore Drive addressed the Board noting that he was under the impression two years ago, when it went in front of the Zoning Hearing Board, that the property in Gilmore was to remain village residential. Supervisor Fisher addressed his comment and advised they will check with the Zoning Director regarding the zoning and use of the property.

Resident Candie Wauthier addressed the Board and inquired as to the status of the debris that is still there from the French Club being demolished. Solicitor Moore addressed her inquiry noting they are working with the DEP. Additionally, Ms. Wauthier noted that children are playing in the pond below McConnell Trails below the apartments. She added that the pond always has water in it. Dan Deiseroth stated the Township has nothing to do with the ponds, the HOA is aware and he will also make Mr. Hutchinson aware.

Supervisor Barni noted the Sign Ordinance and if anyone noticed how many recent signs have been scattered throughout the Township. Supervisor Fleeher indicated he contacted the company posting on the telephone poles regarding buying houses and they advised they will remove the signs by this weekend. He also contacted the La-Z-Boy Company regarding their ground signs and they will remove them. There was discussion regarding political signs being enforced by the County and any signs within the Township's right-of-way can be removed by the Township.

Dan Deiseroth mentioned the bid opening will be this Thursday, June 9, at 10:30 AM in the meeting room for the Public Works Facility. He added he has at least five (5) bidders.

ADJOURNMENT:

With no further business to come before the Board, the meeting was adjourned by Board Chairperson Supervisor Cindy Fisher at 8:26 pm.