

Thank you for your interest in the 33rd Annual Cecil Township Fall Festival, scheduled for Saturday, September 25, 2021, 10 am to 7 pm and Sunday, September 26, 2021, 10 am to 6 pm.

The following rules and regulations will apply to all vendors.

Vendors acknowledge that while participating in events held or sponsored by the Cecil Township Parks and Recreation Board any COVID-19 related restrictions in effect at the time of the event must be followed, including, as applicable, any recommendations pertaining to "social distancing" and/or the wearing of face coverings. The Parks and Recreation Board has put in place preventative measures to reduce the spread of COVID-19. However, the Parks and Recreation Board cannot guarantee that its participants, volunteers, partners, or others in attendance will not become infected with COVID-19. In the event the festival is canceled due to any COVID restrictions implemented or recommended by any government body, fees will be returned to the vendors within 30 days of the festival cancellation.

General Information Sheet

1. ARRIVAL AND SETUP - To begin no sooner than 3:00 pm on Friday, September 24, 2021 and must be completed by 8:30 am on Saturday September 25, 2021. **All vendors will be sent information via email from parksandrecboard@ceciltownship.com** A member of our Parks and Recreation Board will check you in upon arrival, verify your registration has been completed with payment, and provide you an assigned space for the event.

2. SPACE REQUIREMENTS – Vendors are solely responsible for any items that may be required in their display area such as tables, chairs, canopies, generators, etc. Remember, Craft / Promotional vendor spaces are 10' x 10' and Food Vendors are 15' x 10'. **IF YOU DO NOT FIT WITHIN THE REQUIRED SPACE, YOU WILL BE REQUIRED TO PURCHASE ADDITIONAL SPACE AT \$10.00 for each additional foot of space.** There will be no parking of vehicles behind booth space for any reason. Sharing vendor spaces is not permitted.

*NO POLITICAL BOOTHS, however, currently serving State, Federal, and County Representatives may have an Outreach Booth (this does not include candidates currently running) at the Promotional Booth rate (\$150.00).

3. NO EARLY CLOSING OR DEPARTURE - All vendors must keep their spaces open for the entire event (10 am to 7 pm Saturday and 10 am to 6 pm Sunday). **NO VEHICLES WILL BE PERMITTED IN THE PARK PRIOR TO 6 pm Sunday September 26th.** Your area is to be clean of all debris prior to your departure.

4. CONTENT OF DISPLAY I GOODS – The appropriateness of the goods being sold at the Cecil Fall Festival will be at the sole discretion of the Cecil Township Parks and Recreation Board. Any vendor displaying or selling obscene, dangerous, or illegal products will be escorted from the premises and their registration fee forfeited. You will not be invited to the next Cecil Township Fall Festival. Please include a list of items (Craft/Promotional) and complete menu (Food) with your Vendor Application. List your main craft item/food item first, followed by any alternative items. Please provide a **COMPLETE LIST OF ALL ITEMS YOU WISH TO SELL, AS ITEMS MAY BE ELIMINATED AND NOT PERMITTED TO BE SOLD.** We attempt to limit duplications. Anyone bringing inappropriate food or drink items will be asked to remove said items, or will be made to leave the premises immediately without a refund of their application fee. **NO ONE IS PERMITTED TO SELL items described in Item #12 below.**

5. HEALTH DEPARTMENT STANDARDS - All perishable foods must be stored, prepared, and served according to Washington County Health Department standards.

6. LIABILITY - Vendors are solely liable for insuring the protection of their merchandise, vehicles, and their civil actions. The Cecil Township Parks and Recreation Board and Cecil Township shall not assume liability in relation to this event.

Food vendors must provide the Cecil Township Parks and Recreation Board with a Certificate of Liability of at least one million dollars for product and general liability by August 17, 2021.

8. RESTROOMS – There will be Port-A-Johns available in the parking lot near the township building and also located near the bridge mid park. There are restrooms along the walkway near the concession stand and mid-park.

9. IN CASE OF INCLEMENT WEATHER – Vendors assume full responsibility for inclement weather. The Cecil Township Fall Festival will be held and will continue throughout the planned dates regardless of weather (except in state of emergency). THERE WILL BE NO REFUND OF FEES FOR ANY REASON.

10. GENERATORS –You must supply your own electricity if required, as no utilities are available. If generators are used, they must be of the whisper quiet variety. All items must fit in your specified space.

11. Cecil Township Parks and Recreation Board Rules are Final – Failure to comply with any of the above rules will result in the forfeiture of your space, without refund, and/or disbarment from future Cecil Township Fall Festivals. All decisions and rulings of the Cecil Township Parks and Recreation Board will be final. Vendors will respond to any and all requests of the Cecil Township Parks and Recreation Board immediately.

12. CONCESSION STAND - Beverages, including coffee, bottled water, soft drinks, Gatorade, as well as hamburgers/ cheeseburgers and hot dogs. THESE ITEMS WILL BE SOLD ONLY BY CECIL TOWNSHIP PARKS AND RECREATION BOARD. NO OTHER VENDOR MAY SELL THESE ITEMS. Vendors can only sell items listed on their application submitted and approved by Cecil Township Parks and Recreation Board in order to avoid duplication.

**NO RAFFLE AND/OR 50/50 DRAWINGS WITHOUT APPROVAL FROM THE BOARD.

13. RESERVATION DEADLINE– August 17, 2021, or until spaces are filled. Spaces are reserved, as well as menus of food vendors approved, on a FIRST COME FIRST SERVED basis. Space is reserved when the fee and application (contract agreement) are received. NO REFUNDS FOR ANY REASON.

If, after reading the preceding information, you have questions regarding the 2021 Cecil Township Fall Festival, please email: parksandrecboard@ceciltownship.com
With your involvement and cooperation, we are looking forward to another successful Festival, and appreciate that you have chosen to participate.

2021 VENDOR APPLICATION – 33rd Annual Cecil Township Fall Festival

3599 Millers Run Road, Cecil, Pennsylvania 15321

Saturday, September 25, 2021 10:00 a.m. – 7:00 p.m.

Sunday, September 26, 2021 10:00 a.m. – 6:00 p.m.

Application Deadline, August 17, 2021

20% discount if booked by May 17th

15% discount if booked by June 17th

10% discount if booked by July 17th

(PLEASE PRINT – ALL INFORMATION IS REQUIRED)

LEGAL BUSINESS NAME: _____

CONTACT PERSON: _____

ADDRESS: _____

PHONE NUMBER: _____ EMAIL: _____

Briefly list the products/food items you will sell at our festival: _____

Booth spaces are classified as follows and price includes both days: (Please check one)

CRAFT BOOTH / \$75.00 / No flea market or resale items BOOTH SIZE **10' X 10'** (Homemade Items Only)

PROMOTIONAL VENDOR BOOTH / \$150.00 BOOTH SIZE **10' x 10'** (EX: Mary Kay, Tupperware)

FOOD VENDOR BOOTH / \$200.00 / Submit complete menu BOOTH SIZE **15% x 10"**

Please supply a non-returnable photo of your booth and/or display if you are a NEW vendor along with your application and a non-refundable check or money order made payable to "Cecil Township Parks & Recreation" and mail to:

CECIL TOWNSHIP PARKS AND RECREATION, ATTENTION: FALL FESTIVAL, PO BOX 243, CECIL, PA 15321

Please read the enclosed General Information Sheet carefully, sign the application/contract agreement below and return by August 17, 2021 to reserve a space for this year's festival. Cecil Township Parks & Recreation Board reserves the right to reject any application.

NO REFUNDS. We do our best to accommodate space requests but we cannot guarantee them.

By signing this application, I agree to the rules and regulations of the 33rd Annual Cecil Township Fall Festival as stated in the General information Sheet and Vendor Application.

SIGNATURE: _____

Any questions please email: parksandrecboard@ceciltownship.com

Indemnification of Cecil Township

Cecil Township cannot prevent you from becoming exposed to, contracting, or spreading COVID-19 while participating in this voluntarily recreational activity. COVID-19 is reportedly extremely contagious and can cause serious illness and death. You should comply with governmental safety protocols while participating in this event, but it is not possible to prevent the presence of the disease. If you choose to participate, you may be exposing yourself and others to and/or increasing your risk of contracting or spreading COVID-19.

By submitting this form, I hereby voluntarily choose to accept the risk of being exposed to, contracting and transmitting COVID-19 that may arise out of or be related to this activity. I hereby release and waive my right to bring suit against the Township of Cecil and its directors, managers, officials, agents, employees, or other representatives in connection with any claimed exposure, infection, and/or spread of COVID-19 related to or arising out of this activity. I understand that this means I give up my right to bring any claims including for personal injuries, death, or any other loss, including but not limited to claims of negligence, and give up any claim I may have to seek damages, whether known or unknown, foreseen or unforeseen.

Initial(s): _____

Date: _____